

APPROVED BY AICTE, MINISTRY OF HRD, GOVT. OF INDIA, AFFILIATED TO UNIVERSITY OF PUNE

Notice/Academic/2017-19

Date: 05/10/2017

# NOTICE **Guidance For** Competitive Examinations

Dear Students,

This is to inform all the students of Batch 2017 - 2019 PGDM & MBA that guidance for competitive examinations (NCFM, NISM, Gol Exams and Higher education competitive exams) will be begin from 2nd August 2017, with the following session inclusions -

- 1. Quantitative Aptitude by Ms. Neelima Khaladkar
- Logical Reasoning and Data Interpretation by Mr. Brij Mishra
- 3. Training for NCFM and NISM basic and advanced certifications (for finance students only) - by Mr. Bharat Dalal

Session timing and location will be indicative in weekly time table and students are expected to avail maximum benefit from it by ensuring 100% attendance.

By Order of -

Director

PUNE INSTITUTE OF BUSINESS MANAGEMENT

s Management



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Notice/Academic/2017-19

Date: 02/07/2017

# IMPORTANT NOTICE Career Counseling

Dear Students.

This is to inform all the students of Batch 2016 - 2018 PGDM & MBA that Career Counseling Classes will be starting from 10th October 2016 To 14th October 2016.

# The objectives of Career Counseling course

- To help students to understand and develop the necessary skills to equip them for whatever career path they choose.
- To provide opportunities for students to understand their competencies, aspirations and options through a variety of means, including personal discussion with professional advisers.

Student's wise panelist list displayed alongside.

Director

PUNE INSTITUTE OF BUSINESS MANAGEMENT

Business Management Pirangut, Pune

# PUNE INSTITUTE OF BUSINESS MANAGEMENT Batch 2016-2018 (PGDM & MBA) SEM-II CAREER COUNSELLING SCHEDULE FOR

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Students Name	BHOLA KUMAR PRASAD	BIBEK DAS	BIKRAMJIT DEY	BORNALI HAZARIKA	CHANDRA PRAKSH	CHETAN TIWARI	CHRISTY DAVID	DEBJYOTI KAR	DEEPTI SHARMA	DEO PRATAP	DEVENDRA RATHORE	DHEERENDRA SRIVASTAVA	DIBYARUP GHOSH	DIPANWAY BHABUK	DIPAYAN KUNDU	DYUTI MUKHOPADHYAY	FAREED K. E.	GAURAV GODIYAL	GABRAV MEHTA
room																***		Character	critite of Brispess Mai
Course	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof. Riddhiman	Prof Riddhiman Institute
Students Name	AATIF EQBAL KHAN	ABDUL RAZZAQUE	ABHAS VYAS	ABHILESH KUMAR SINGH	ABHIRUP SAMANTA	ABHISHEK KUMAR	ABHISHEK MANNA	ADITYA GUPTA	ADITYA KUMAR	ADITYA PAL	ADITYA VYAS	AHAMMAD ALI NOBEL	AINDRIMA ROY	AKASH ASHOK KR. SHARMA	AKASH DEEP	AKASH PREM KUMAR	AKASH SAXENA	AKASH SHARMA	AKHII FCH KIIMAR SINGH
No.	-	2	3	4	ro.	9	7	8	6	10	==	12	13	14	15	16	17	18	19

Students Name	Course	room
BRASAD	Prof. Ravishankar	
BIBEK DAS	Prof. Ravishankar	
BIKRAMJIT DEY	Prof. Ravishankar	
BORNALI HAZARIKA	Prof. Ravishankar	
CHANDRA PRAKSH	Prof. Ravishankar	
CHETAN TIWARI	Prof. Ravishankar	
CHRISTY DAVID	Prof. Ravishankar	
DEBJYOTI KAR	Prof. Ravishankar	
DEEPTI SHARMA	Prof. Ravishankar	
DEO PRATAP	Prof. Ravishankar	
DEVENDRA RATHORE	Prof. Ravishankar	
DHEERENDRA SRIVASTAVA	Prof. Ravishankar	
DIBYARUP GHOSH	Prof. Ravishankar	
DIPANWAY	Prof. Ravishankar	
DIPAYAN KUNDU	Prof. Ravishankar	+
руџті МИКНОРАБНУАУ	Prof. Ravishankar	
FAREED K. E.	Prof. Ravishankar	
GAURAV GODIYAL	Prof. Ravishankar	
SS MATGABRAV MEHTA	Prof. Ravishankar	

# CK-105

20	ALISHA MITTAL	Prof. Riddhiman		GAURAV SAINI	Prof. Ravishanl
21	ALOK RATHUR	Prof. Riddhiman		GAURAV SINGH	Prof. Ravishanl
22	AMAN JAIN	Prof. Riddhiman		GITASRI GOSWAMI	Prof. Ravishanl
23	AMAN KHARBANDA	Prof. Riddhiman		HARIOM SINGH	Prof. Ravishanl
24	AMAN PANDEY	Prof. Riddhiman	72	HASEEB AHMAD	Prof. Ravishanl
25	AMAN SHARMA	Prof. Riddhiman		HEMANT ANAND GUPTA	Prof. Ravishan
26	AMAR THAPA	Prof. Riddhiman		HEMANTA KALITA	Prof. Ravishan
27	AMIR AHMAD	Prof. Riddhiman		HIMANSHU SHARMA	Prof. Ravishan
28	AMIT	Prof. Riddhiman		HIMANSHU SINGH	Prof. Ravishan
29	AMIT KUMAR	Prof. Riddhiman		I. MURUGESAN	Prof. Ravishan
30	AMIT KUMAR SINGH	Prof. Riddhiman		ILORA CHOUDHARY	Prof. Ravishan
31	ANAGHA LAZARUS	Prof. Riddhiman		IMTISOLA MONGRO	Prof. Ravishan
32	ANAND CHOURASIA	Prof. Riddhiman		IPSITA GUHA ROY	Prof. Ravishan
33	ANAND KUMAR	Prof. Riddhiman		ISHAN	Prof. Ravishan
34	ANIRBAN CHATTERJEE	Prof. Riddhiman	Ţ	JAGANNATH MONDAL	Prof. Ravishan
35	ANISH SAHA	Prof. Riddhiman	0	JAMCY JOSE MATHAI	Prof. Ravishan
36	ANJAY CHOUKSEY	Prof. Riddhiman	[-	JAYA SAXENA	Prof. Ravishan
37	ANKIT KUMAR	Prof. Riddhiman	8	JEET RAJ SINHA	Prof. Ravishan
38	ANUBHAV TIWARI	Prof. Riddhiman	CI	JEREMEE PRASAD	Prof. Ravishan
39	ANUPAM UMESH THAKUR	Prof. Riddhiman		K. ROHIT RAO	Prof. Ravishan
40	APOORV VERMA	Prof. Riddhiman		KALPANA	Prof. Ravishan
41	ARCHITA GAUR	Prof. Riddhiman		KANCHAN AGARWAL	Prof. Ravishan
42	ARIJIT CHATTERJEE	Prof. Riddhiman		KAUSTAV DUTTA	Prof. Ravishan
43	ARJAMA MUKHERJEE	Prof. Riddhiman		KH. MOFIUR HASSAN	Prof. Ravishan
44	ARNAB BISWAS	Prof. Riddhiman	The state of the s	KHUSHBOO CHELANI	Prof. Ravishan
45	ARNAB DAS	Prof. Riddhiman		KHUSHBOO PRIYA	Prof. Ravishan
46	ARPIT HADA	Prof. Riddhiman	Of D INGGE AL	KINSHUK SETH	Prof. Ravishan

AURAV SAINI	Prof. Ravishankar	
AURAV SINGH	Prof. Ravishankar	
ITASRI GOSWAMI	Prof. Ravishankar	
ARIOM SINGH	Prof. Ravishankar	
ASEEB AHMAD	Prof. Ravishankar	
EMANT ANAND UPTA	Prof. Ravishankar	
EMANTA KALITA	Prof. Ravishankar	
IMANSHU HARMA	Prof. Ravishankar	
IMANSHU SINGH	Prof. Ravishankar	
MURUGESAN	Prof. Ravishankar	
LORA	Prof. Ravishankar	
MTISOLA	Prof. Ravishankar	
PSITA GUHA ROY	Prof. Ravishankar	
SHAN	Prof. Ravishankar	
AGANNATH	Prof. Ravishankar	
AMCY JOSE AATHAI	Prof. Ravishankar	
AYA SAXENA	Prof. Ravishankar	
EET RAJ SINHA	Prof. Ravishankar	
EREMEE PRASAD	Prof. Ravishankar	
C. ROHIT RAO	Prof. Ravishankar	
CALPANA	Prof. Ravishankar	
CANCHAN	Prof. Ravishankar	
CAUSTAV DUTTA	Prof. Ravishankar	
CH. MOFIUR	Prof. Ravishankar	

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	Prof. Riddhiman	SHUBHAM MANI TRIPATHI	74
	Prof. Riddhiman	YASHPAL SINGH	73
	Prof. Riddhiman	VARSHA JAISWAL	72
-	Prof. Riddhiman	VARSHA B KUMAR.	7.1
	Prof. Riddhiman	SHUBHAM MANI TRIPATHI	20
	Prof. Riddhiman	SHUBHAM CHOURASIA	69
-	Prof. Riddhiman	SHREYA DAS	89
	Prof. Riddhiman	SHRESTHA BHUSHAN	29
	Prof. Riddhiman	SHREESH SHUKLA	65
	Prof. Riddhiman	SHRADDHA SINGH	64
	Prof. Riddhiman	SHOBHIT VERMA	63
	Prof. Riddhiman	SHIVAM KUMAR SHAHI	62
	Prof. Riddhiman	SHIVAM JAISWAL	19
	Prof. Riddhiman	SHIVAM GUPTA	09
	Prof. Riddhiman	SHEIKH SHAKILA	29
	Prof. Riddhiman	SHASHI KANT PRASAD	58
	Prof. Riddhiman	BHAVYRAJ Chawda	57
B	Prof. Riddhiman	BALBIR SYAL	26
	Prof. Riddhiman	BABLU KUMAR GAUTAM	22
	Prof. Riddhiman	AYAZ ANSARI	54
63	Prof. Riddhiman	AYAN DINDA	23
	Prof. Riddhiman	ASHWINI PRATAP SINGH	52
	Prof. Riddhiman	ASHWINI KUMAR PATIDAR	51
7	Prof. Riddhiman	ASHISH KUMAR JAISWAL	20
	Prof. Riddhiman	ASHISH CHANDRA MONDAL	49
	Prof. Riddhiman	ARUN KUMAR SINGH	48
	Prof. Riddhiman	ARPIT RAHANGADALE	47

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Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	Prof. Ravishankar	
KIRAN JOSEPH SUJI	KIRTI GUPTA	KOLHE TANUSHREE	KUMAR GAURAV	KUMAR PRASHIRSH	KUNAL BISWAS	KUNDAN KUMAR JHA	KUNWAR PRATAP	LAWKUSH KUMAR SINGH	MADHUP SARSWAT	MAMTA PATRA	SIDDHARTH SINGHVI	SK JABIDUDDIN	SK MD AZHARUDDIN	SNEHA AGARWAL	SNEHA DUBEY	SNEHA VERMA	SOMANI BANIK	SOUMIK BASAK	SOUMIK LAHIRI	SOUMIK PAL	SOUMYA ROY	VARSHA THAKUR	VIJAY KUMAR SAHU	VIKASH KUMAR PANDEY	YASHPAL SINGH CHOUHAN	



# Batch 2016-2018 (PGDM & MBA) SEM-II PUNE INSTITUTE OF BUSINESS CAREER COUNSELLING MANAGEMENT SCHEDULE FOR

	PRI	PRI	PRI	PRC	PRC	PRC	PRC	PYN	RAF
Class	, N								(1) DARWA
Course	Mr. Kumar Iyer								
Students Name	MANAB GHOSH	MANISH JAISWAL	MANPREET KAUR	MANSI JAIN	MANTU PRASAD	MAYANK BHOSLE	MAYANK JAIN	MAYANK NEGI	MD QAMAR ALAM

Class			125	E.					
Course	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.
Students Name	PRITI DAS	PRIYA KILLEKAR	PRIYANSHI MISHRA	PROMIT KUMAR	PRONAY BANERJEE	PRONOTI SINHA	PROSENJIT CHAKRABORTY	PYNSKHEMLANG	RAHUL DAS

IILIND GARG	Mr. Kumar Iyer
AINATULLAH ANSARI	Mr. Kumar Iyer
MITHILESH KUMAR YADAV	Mr. Kumar Iyer
MOHAMMAD SHAHID	Mr. Kumar Iyer
монр ѕадив	Mr. Kumar Iyer
MOHIT KUMAR	Mr. Kumar Iyer
MONIKA	Mr. Kumar Iyer
MONISH KUMAR SINGH	Mr. Kumar Iyer
MONOJIT SUR ROY	Mr. Kumar Iyer
MONU RAINA	Mr. Kumar Iyer
MRINAL KUMAR	Mr. Kumar Iyer
MUNMUN CHOUDHARY	Mr. Kumar Iyer
NABAJIT KALITA	Mr. Kumar Iyer
NAGENDRA KUMAR	Mr. Kumar Iyer
NANDAN KUMAR	Mr. Kumar Iyer

Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	
AHUL GUPTA	AHUL SARKAR	AHUL SRIVASTAVA	AHUL SUI	RAJESH SAMANTA	RAJNISH KUMAR SINHA	RAKESH PRADHAN	RAMEEZ RAZA	RANJAN BERA	RANJEET VERMA	RATENDRA KUMAR	RAVI GUPTA	RISHIRAJ DAS	RIT GOSWAMI	

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# CK-104

100	RIYA GHOSH	Mr. Pranav N.
	ROHIT KUMAR SINGH	Mr. Pranav N.
	ROHIT PATEL	Mr. Pranav N.
	ROHIT YADAV	Mr. Pranav N.
1023-13 II	RUCHI SHIRPURWAR	Mr. Pranav N.
3+	RUPESH RAJ	Mr. Pranav N.
	RUSHI BHALODIA	Mr. Pranav N.
	SAGAR TANEJA	Mr. Pranav N.
	SAHIL PRATAP	Mr. Pranav N.
	SAHILA CHHABRA	Mr. Pranav N.
	SAIKAT BHOWMICK	Mr. Pranav N.
	SAMIKSHA BHUTE	Mr. Pranav N.
	SANDEEP GARG	Mr. Pranav N.
	SANDEEP KAUR	Mr. Pranav N.
	SANDEEP KUMAR	Mr. Pranav N.

CK-103

Mr. Kumar lyer

PANKAJESH KUMAR

Mr. Kumar Iyer

PALWINDER SINGH

Mr. Kumar Iyer

OJASVEE NIGAM

Mr. Kumar Iyer

OHIUL AMBIYA

Mr. Kumar Iyer

NITISH KUMAR SINHA

Mr. Kumar Iyer

NITESH SARKAR

Mr. Kumar Iyer

NISITH PAIK

Mr. Kumar Iyer

NIRANJAN SINGH

Mr. Kumar lyer

NIPAN DAS

NIKHIL RAI

Mr. Kumar lyer

Mr. Kumar Iyer

NIDHI PANDEY

Mr. Kumar Iyer

NEHA KUMARI

Mr. Kumar Iyer

NAVEEN PATHAK

Mr. Kumar Iyer Mr. Kumar lyer PANKHURI TIWARI

PARTH MODI

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F-	HAL
SAURABH BHAT	SAURABH KAUSHAL
AURAB	AURAB
SAURA	SAURA

PAULAMI GHOSH	Mr. Kumar Iyer	
PAVAN GUPTA	Mr. Kumar Iyer	
PAVAN TIWARI	Mr. Kumar Iyer	
PAYAL MISHRA	Mr. Kumar Iyer	
PINTU KUMAR	Mr. Kumar Iyer	
PIYUSH BAJPAI	Mr. Kumar Iyer	
PIYUSH SHARMA	Mr. Kumar lyer	25.0
PRABHAKAR ANAND	Mr. Kumar Iyer	
PRAKHAR MISHRA	Mr. Kumar Iyer	
PRAKHAR SAXENA	Mr. Kumar lyer	
PRAMENDRA KUMAR	Mr. Kumar Iyer	
PRANJUL VAISH	Mr. Kumar Iyer	
PRASHANT PANDEY	Mr. Kumar Iyer	
PRATIK BISWAS	Mr. Kumar Iyer	
PRATIK SINHA	Mr. Kumar Iyer	A A

Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr. Pranav N.	Mr Pranav N
SANDEEP KUMAR	SANDEEP RATURI	SANDEEP TUMMIDI	SANDIP SAH	SANGITA BASU	SANJAY MAHATO	SANJEEB KUMAR RANA	SANJIT KUMAR SAHU	SANTANU MAJI	SANTOSH KUMAR SHAH	SARBOJIT CHAKRABORTY	SAROSY DAS	SATYAJIT SAHA	SAURABH BHATT	SAURABH KAUSHAL

Management Pune Institute

PREETI SINGH	Mr. Kumar Iyer
PREM SAGAR	Mr. Kumar Iyer
PRINCE THOMAS	Mr. Kumar Iyer
SOURAV CHAKRABORTY	Mr. Kumar Iyer
SOURAV HUI	Mr. Kumar Iyer
SOURAV MAZUMDER	Mr. Kumar Iyer
SOUVIK MUKHOPADHYAY	Mr. Kumar Iyer
SUBHASHIS BANERJEE	Mr. Kumar lyer
SUBHASHIS KOLEY	Mr. Kumar lyer
SUBRATA SHOME	Mr. Kumar Iyer
SUCHANDRA DAS	Mr. Kumar Iyer
SUDIPTA SARKAR	Mr. Kumar Iyer
SUJEET PAL	Mr. Kumar Iyer
SUMAN BALLAV	Mr. Kumar Iyer
VINAY KUMAR	Mr. Kumar Iyer

SAURABH SINGH	Mr. Pranav N.
SAYAN BANERJEE	Mr. Pranav N.
SHASHANK JINDAL	Mr. Pranav N.
SUNIL KUMAR	Mr. Pranav N.
SUNIL THAKUR	Mr. Pranav N.
SUNNY KUMAR	Mr. Pranav N.
SUPRIYA PAWAR	Mr. Pranav N.
SWAPNIL BARAPATRE	Mr. Pranav N.
SWARUP MUKHERJEE	Mr. Pranav N.
TARIQ TAHER	Mr. Pranav N.
TARUN MANNA	Mr. Pranav N.
TRIDIP KUMAR DAS	Mr. Pranav N.
TRINANJAN DEY	Mr. Pranav N.
TRIPTI RAGHAV	Mr. Pranav N.
VIVEK SINGH	Mr. Pranav N.

WAQAS SHABIR Mr. Pranav N.	YASHAWANT SINGH Mr. Pranav N.	YOGESH BHOYAR Mr. Pranav N.	OEL Mr. Pranav N.
WAQAS	YASHAV	YOGES	VANI GOEL

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### Communication and Soft Skills Cell

# 2017-19 Batch, Communication Performance Report

### BOP

### PRE-BOP

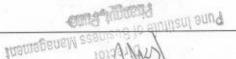
- a. Assignments: Emails and VR questions were given to students through google forms.
- b. Objective was to engage students and to orient them towards course

### BOP

- a. Assessments: verbal and written assessments were conducted to determine students' competencies and understanding in communication skills.
- b. Introduction- To know where each one stands in term of their language, confidence, non verbals, vocabulary, Pre assessment with one on one feedback
- c. Workbook Sessions: included synonyms, antonyms, crossword puzzles, idioms used commonly, and grammar exercises.
- d. Sessions on Grooming, SWOT, Building Confidence, Indianism, Impression building and management, vocabulary building, self-introduction and grammar concepts
- e. Weekend Assignments: verbal reasoning questions and email practice questions were assigned during the weekends regularly
- f. Extra classes were conducted for level D (weaker) students at the end of each day.
- g. Individual Presentation- to help students develop towards improved confidence, advanced presentation skills, Increase overall content / awareness / knowledge

### Extra Initiatives

- a. Trekking
- b. Cleanliness drive organized at Alibaug, Karla temple, Sinhagad fort



### SEM 1



 a. Business Communication Sessions: topics related to verbal- nonverbal communication, cross cultural communication, boardroom etiquettes, critical thinking, and meetings were taken.

Role plays, extempore, and situation based discussions were taken to provide students with sufficient practice.

- b. Personality Development: body language, assertive training, impression management, business grooming and emotional intelligence topics were covered.
- c. Workbook Sessions: included comprehension passages, grammar units like synonyms, antonyms, sentence construction, vocabulary building etc.
- d. Students were encouraged to do written activities like articles, blogs, précis writing, and executive summaries and critical thinking
- e. Mock GDs (Group Discussions) PI (Personal Interview)
- f. Individual presentations on topics of national and international affairs were taken. Constructive feedback was provided to each student
- g. Managerial Skills for Improved confidence, Soft skills of the corporate world
- h. WIP assignments: assignments mailed to students. Checking and feedback
- i. Extra classes were conducted for level D (weaker) students at the end of each day.
- j. Verbal, non-verbal and written assessments were taken again.

### **EXTRA INITIATIVES**

- a. Organized and coordinated Management Day Event- communicational and creative activities like bonfire, poster making, war-cry, and drama were held.
- b. Movie Screenings,
- c. Movies Reviews,
- d. Book Review



### SEM 2



- a. Comprehension and Vocabulary building (Work book) the objectives were
- To cultivate and upgrade their ability to understand a passage and to produce it in their own words,
- Increase their vocabulary, refine their language
- b. Email writing and Verbal Reasoning (Work book) the objectives were
- To develop email etiquette (Valuable during placements),
- Improve their verbal reasoning skills (a part of apti, crucial during placements)
- c. Group Presentation (Weekly topics mentioned in the course plan) the objectives were
- To expand team dynamics,
- Increase overall content / awareness / knowledge
- d. Individual Presentation ( Weekly topics mentioned in the course plan )- the objectives were
- To improve confidence,
- Develop advanced presentation skills
- e. GD / PI- the objectives were
- To understand the concept + importance + do's and don'ts, Mock, FAQ for PI and content on GD,
- f. Language Enhancement workbook Sem II the objectives were
- To build Comprehension Ability,
- Vocabulary Building,
- Email writing,
- Verbal reasoning
- g. Conducted language lab classes. Gave practice to students on pronunciation, grammar exercises, and listening exercises.

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### SEM 3



- a. Ready Reckoner: a handbook for students was prepared, comprising of the most frequently asked/expected questions, situations, business vocabulary in the corporate environment.
- b. Support is provided to the placement department at crucial junctures
- c. Students have been trained again on email writing, GD and PI
- d. Workbook sessions- verbal ability, FAQs in interviews, email questions for practice.
- e. At desk counseling- students with communication issues, English language related problems were counseled and trained on one to one basis.
- f. Resume checking
- g. Mock GD / PI

### **EXTRA INITIATIVES TAKEN:**

- a. Groomed and trained students for several events and conferences held in the auditorium. Honed students towards anchoring, hosting and participating in these events and conferences.
- b. Events/ Programmes Organised: Glory, Aarambh, Solstice, Trekking, CSR Activities.

### SEM 4

- a. Support is provided to the placement department at crucial junctures
- b. Students have been trained again on email writing, GD and PI
- c. Workbook sessions- verbal ability, FAQs in interviews, email questions for practice.
- d. At desk counseling- students with communication issues, English language related problems were counseled and trained on one to one basis.
- e. Resume checking

f. Mock GD / PI

Prepared by

Fatema Abbas

**HOD Communication** 

Course we started of Bisings Wanagemann





# Communication and Soft Skills Cell

BOP Communication assessment – Batch 2017-19 Date – 31/05/2017

On the onset of BOP, language assessments were conducted for 220 students of batch 2017-19 to determine students' competencies and understanding of language and communication skills. On the basis of the scores and designated level, TNA was done and a road map has been proposed students For BOP.

Verbal assessment – 30 marks

Parameters assessed for Verbal assessment:

- Non verbal
- Pronunciation + MTI
- Rate of speech + Intonation
- Grammar
- Cohesion & Fluency
- Vocabulary

### Assessment flow:

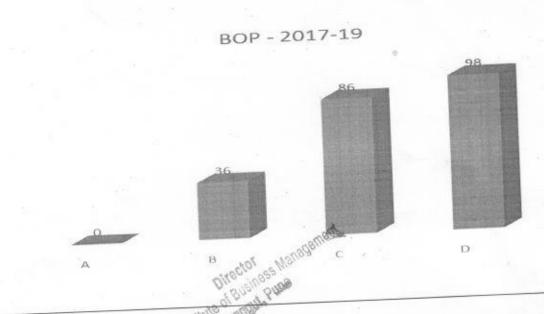
- Personal Interview 5 mins
- Extempore 5 mins

Written assessment – 20 marks

Time - 30 minutes

### Assessment flow:

- Synonyms & Antonyms
- Comprehension



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**Grading Levels** 

A - 44+ Advanced / Proficient

B - 33-43 Good

C - 22 - 31 Average

D - 21-1 Elementary

### Proposed Course of sessions

### \* Individual Feedback

- To know where each one stands in term of their language, confidence, non verbals , vocabulary
- \* Work book
- Increase their vocabulary
- Refine their language
- Weekend assignment
- \* Individual Presentation
- Improved confidence
- Advanced presentation skills
- Increase overall content / awareness / knowledge
- \* Extra sessions
- Extra sessions for students who are in level D
- \* Sessions on
- Professional Grooming
- Presentation Skills Verbal and Non Verbal
- SWOT

### Annexure Attached:

Comm Scores - 2017-19 - BOP, Sem I & Sem II

### Comprising:

- Scores for each parameter
- Detailed feedback
- Total ( Verbal & Written )



Comm scores 2017-19 - BOP, Sem

**HOD Communication** 

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S. No.			Student Name	Non Verbal Clues	Pronuncia tion + MTI	Speech + Intonation	Grammar	Cohesion & Fluency	Vocabular	Reading	Comprehe	Total	Grade
	Date	Roll No.			C	1		1	0.5	1	0.	11.5	O
1	23rd May	DM17E02	ABHIJEET AGARWAL	L.3	0.0	15	3.5	3		1.5		24.5	U
2	2 23rd May	MBA17G01	ABHIJEET DANGI		7	200	0	-	0.5	0.5	1	15.5	٥
8	3 23rd May	MBA17H02	ABHINAV JAIN	0.5		0.0	5	2				22	O
4	4 23rd May	DM17C02	AHANA PAL	7	0	0 +	1	0		2	0.5	6	٥
5	5 23rd May	DM17C03	AISHWARYA BEHERA	0.5	Ö				1	1			٥
9	6 23rd May	DM17E04	AJIT GUPTA							3		100	U
7	7 23rd May	DM17C04	AKANSHA AGARWAL	2.5			0 0	0	2			1	80
00	8 23rd May	DM17C05	AKASH KUMAR		7	7	c	4	-	2			8
6	9 23rd May	MBA17G04	AKSHITA NISCHAL	2.5				0	2		2 2		O
10	10 23rd May	DM17F01	AKULA MURLI KRISHNA								2	26.5	U
11	11 23rd May	MBA17G05	AMAN AGARWAL		2 0			1 6			m		В
12	12 23rd May	DM17D03	ANIRUDHA SHARMA		0				1				D
13	3 23rd May	DM17E06	ANKIT CHAKRABORTY	T		100	1	6			2		Ü
14	14 23rd May	DM17E07	ANKIT KUMAR	2	-	7	7	1	-		14		C
15	15 23rd May	DM17C06	ANKIT PRADHAN	1.5	7							23	O
16	16 23rd May	DM17C07	ANKUSH KAVTIYAL					0					٥
17	17 23rd May	DM17F06	ANUJ MOHNOT	1.0		1 0			2 1				D
18	18 23rd May	DM17A10	ANUSHKA SAXENA		1 0		6					30	J
15	19 23rd May	DM17F07	APURVA SINHA		0 6			2	2				Ç
20	20 23rd May	DM17F09	ARNAB DAS		7		6						8
2	21 23rd May	, DM17F10	ARPITA DEKA		200		5 0		0		10		0
2	22 23rd May		ARPITA PAL				5				15		U
2	23 23rd May	/ DM17807	ARSHIYA DUTTA						2		2	3 29	0
2.	24 23rd May	/ DM17808	ARUN JOSHI				-	-	1	5 2.	2		٥
2	25 23rd May	/ DM 17 D05	ARUP BAR		7	-	-	0 0	2		S		0
2	26 23rd May	y DM17E08	ASHISH AMAN	*	1	2	2 2	2	2	2 2.	5		O
2	27 23rd May	y DM17D06	ASHISH KUMAR AGARWAL	1	0 4		2	100	5		3	33.5	8
2	28 23rd May		ASHKARAN PANDEY	7	0,0	-		2	3			2 22	O.
2	29 23rd May		ASHNEET KAUR	0	7 2	1	5 2	5 . 2	.5 2		2.	5 22	U
m	30 23rd May		ATANU SARKAR		000			00	2			2 24.5	U
(m)	31 23rd May		AURBA MITRA		7 2	2 2	0 00	3	2.	1	3.	5 32	89
(**)	32 23rd May		AYUSH KUMAR JHA		0 +		2	2	1.	5 1	.5 0.		۵
(1)	33 23rd May		AYUSHI SOMANI				-	3	2	2	2 2.	5 22.5	U
111	34 23rd May	2.1	BHAIRU LAL		2	4 6	1 60	2	2	1		1 18	۵
1=1	35 23rd May		BIDISHA GHOSH		2 2		2	3 2	5.5	3 2	.5		U
24.1	36 23rd May		BORNALI BRAHMA					2	2	1			D
	37 23rd May		BUNTY SINGH		1.3			5 1	15	.5	.5	.5 21	U
	38 23rd May	ny MBA17G17	CHETAN KUMAR BHAKTIA	A. C.	0.0	2 4	3	r.	3 2	.5 2	. 2		8

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г	8.857.8.17	NIVE PROPERTY.								-		
	UM1/A1/	CHII KAINSH JAIN	3	60	3	2.5	2		2	2.5	32.5	9
41 23rd May D	DM17A22	DIVYANI DAHIKAK	200	25			3		3.5	3	34	В
42 23rd May D	DM17E14	DEBARGHYA MUKHERJEE	0.0	0.0	200	5 -	-	0.5	0.5	0.5	8.5	D
43 23rd May D	DM17F18	DEBASISH SAHA	0.1	1 4	000	1 0 1	1 5		1.5	1	27	U
44 23rd May D	DM17A18	DEBOJIT BHATTACHARJEE	5.5	6.7	0 0	7.7	1 5	1 2	1.5	2.5		D
	DM17C14	DEBRUP BERA	7	7	7	7	2.5	0.00	3.5		28.5	U
	DM17D12	DHRUBARA] DAS	9	2.5	2.5	000	5.0	4.0	0.0	2		0
	DM17815	DIPANKAR KUMAR DAS	2	1	2	7	1	7	2 4	4 0 4	1	
	DAM17C15	NIDESH CHPTA	3	2.5	2.5	3	2.5	2	CT	CT	- 1	0
	MILITAR	Diff LOIL COLL ST.	3	2.5	3	3.5	e	2	3	7	- 1	0
	DINITIBIO	DWIF SAILS	0.5	1	1.5	0.5	0.5	1	1	0.5	- 1	2
23rd May	DM1/81/	HAKSHII SUMANI		2	2	2	1	1	2	1	- 1	٥
51 23rd May D	DM17D14	HASHAN ALI	0	0	25	2	2.5	1.5	2.5	2		U
52 23rd May D	DM17C19	HIMANGHA BHOWMICK	2 0	2 6	3	3	60	3	3	2.5		J
53 23rd May D	DM17F25	INDRANI SINHA	7	200	000	25	2	2	. 2	2		U
54 23rd May D	DM17A25	JAICHANDRA SENGUPTA	7	2 5	25	2	2.5	2	2.5	2.5	1	U
55 23rd May D	DM17B22	JANVI SETHI	2.5	2.2	22	1 7 1	2	2.5	2	2		O
56 23rd May D	DM17A26	KARAN KUMAR SONALKHI	5.2	CT	7 -	2	1 -	2	1	2		O
57 23rd May C	DM17D17	KAUSHAL SAHU	7	7	1 0	7 0	4 0	2 6		m		8
	DM17D18	KAUSTAV KARMAKAR	En	2 2	200	0 +	0.0	0.5	-	2		0
59 23rd May [	DM17D19	KHUSBU SINGH	0.5	0.0	0.0	1 00	0.0	0.5	-	0.5		0
	DM17C24	KOMAL KUMARI	1	0.5	1 1	0.0	1 2	0.0	2	1.5		U
	DM17E24	KOMAL SHARMA	2	7	T.5	7	1.3	2 0	1 00	2		8
62 23rd May [	DM17A27	KRISHNA PANDEY	m	2	7 -	7	000	3 2 2	3.5	3		8
	DM17E27	KUWALI DAS	3,5	3.5	5.5	0 0	2 0	2.5	3	8		U
64 23rd May	DM17A28	LOVEENA	2.5	2 0	6.2	7 0	1 2	1.5	2	1.5		O
	DM17D21	MADHURIMA CHATTERJEE	1.5	7	1	7 0	7.5	2.2	3 8	3		B
	MBA17G28	MAURYA ANANDRAJ JITENDRA	3	2.5	7	000	2.7	0 0	25	-		O
	DM17A31	MAYUR BHUTE	1.5	1	7	0.0	7 .	2 *	2	2		Q
	DM17D25	MD SHAIF ALI	1.5	1.5	1.5	7 6	L.3	7	2	2		U
	DM17E31	MEGHA AGARWAL	2	3.5	TO	0 0	3 C	2 6	3 1	6	1	8
70 23rd May	MBA17H22	MEGHA BHARADWA]	7	3.5	0 1	0 0	2.7	2 6	35	3.5		8
	MBA17H23	MENON RAJIV MURLIDHARAN	3.5	3.5	3.5	0 0	0.0	2	2.0	2		0
	DM17830	MOHIT SINGARKAR	7	7	7	7 0	4 0	0	2	2.5		0
73 23rd May	DM17F33	MONOJIT DAS	1	1	7	7	7 8	1 6	3 1	3	32	8
74 23rd May	DM17C26	MONOLINA PRIYADARSHANI	20	200	2	0 0	0 0	000	2	2	1	U
75 23rd May	DM17D27	MONU TIWARI	m	2	7	7	7 *	7 0	1	-		0
76 23rd May	MBA17H24	MOUMITA BHATTACHARJEE	2	1	1	7	1 0	25	25	25	1	U
77 23rd May	DM17A32	MRINAL MEHRA	2.5	2.5	2	7	0 0	2.2	0	1		O
78 23rd May	DM17C28	NIVEDITA VIVEK MUNGI	1.5	1	7	0.0	0.0	0.0	2	2		0
79 23rd May	DM17832	NAINA SHRIVASTAVA	2	2	7	7000	7	7 [	2	1		0
80 23rd May		NANDINI BHARDWAJ	2	2	7	100 I.5	7 .	7	35	25	22	U
81 23rd May	DM17F35	NIKHIL KHANDELWAL	1.5	2	6/(0)2	5.5	1.3	7 0	2.7			0

	w	ω	w	w	2	w	Suighbill?	SHRIYA CHAUHAN In of Business !	MBA17G37	125 23rd May
1	w	3	ω	u	ω	2	2 .	SHREYASI GANGULY DIRECTOR	DM17A47	124 23rd May
	3.5	ω	3.5	w	3.5	3.5	3.5	SHREYA KESARI	DM17D47	123 23rd May
	2.5	ω	ω	3.5	2.5	w	3	SHOVIT DAS	DM17C46	122 23rd May
	S	2.5	2.5	ω	w	W	3	NISHKALA SHIVAKALE	DM17F37	121 23rd May
177	2	1	2	1	1.5	2	1	SHIKHA PANDEY	DM17C44	120 23rd May
	3	ω	2.5	2.5	2.5	3	3	SHEFFALI JAIN	DM17D45	119 23rd May
	1	1	0.5	0.5	1	0.5	1	SHANTANU DAS	DM17850	118 23rd May
7.5	0.5	0.5	0.5	0.5	1	0.5	0.5	SAPTADIP SIKDAR	DM17A42	117 23rd May
	3	2	з	w	33	3	3	SAMRIDDHYA CHAKRABORTY	MBA17H38	116 23rd May
	w	2	w	w	3	. 2	3	SAMPRITI TAH	MBA17H37	115 23rd May
	1	,,,	1	2	2	1	2	SAKSHI SINGH	DM17F30	114 23rd May
	2	2	2.5	w	1.5	1	1.5	RUPANJAN MALLICK	DM17B46	113 23rd May
	2	1.5	2	2.5	2	0.5	2	RIYA MONDAL	DM17D39	112 23rd May
	3.5	w	3.5	ω	w	3	3.5	RITUPARNA MUKHERJEE	DM17F43	111 23rd May
	1.5	2	2.5	2.5	2.5	2.5	2	RISHABH SHARMA	DM17F42	110 23rd May
3	2.5	2.5	w	ω	2	s.	3	RISHABH GUPTA	DM17C41	109 23rd May
100	3.5	ω	3.5	w	3.5	3.5	3.5	RIJUTA CHATTERJEE	DM17A40	108 23rd May
	2.5	2.5	2.5	w	2.5	2.5	2.5	RAVI SHARMA	DM17E52	107 23rd May
	- 2	2	12	2	11	1	2	RAMAN BANG	DM17842	106 23rd May
1	ш	1	1	1	1	1	2	RAJESH DAS	DM17841	- 1
	2	2	2	2	3	2	2	RAJVYAS	DM17A38	104 23rd May
	-	1	0.5	1	0.5	0.5	2	RAHUL KUMAR	DM17037	
	1.5	1.5	2	2.5	2	2	2	RAHUL BORO	DM17D36	
	3	w	3	3	3	3	w	RADHIKA RAVINDRA TONAPI	MBA17H32	101 23rd May
	1	1	1	2	2	1	2	PRITAM MAJUMDAR	DM17035	000
	2	1.5	1	2	1	1.5	1.5	PRAKHAR OMAR	DM17C36	99 23rd May
	2	2	p 2	2	2	1.5	1	PRAKHAR KHANDELWAL	DM17033	98 23rd May
0	0.5	0.5	0.5	0.5	0.5	0.5	0.5	PRAKASH KUMAR SINGH	DM17F63	97 23rd May
	2	2	2	2	2	2	2	PRAKASH KUMAR	DM17839	96 23rd May
	2	2	w	2	2	w	2	PRAJJAWAL UPADHYAY	MBA17H27	95 23rd May
1.5	1.5	1.5	2	2	2	1	1	POULAMI MUKHERJEE	DM17B38	94 23rd May
	2	2	2	2	2	2	2	PIYALI CHAKRABORTY	DM17837	93 23rd May
0.5	1.5	1	1.5	1	1	1	1.5	PINKY RAI	DM17F38	92 23rd May
-	1	0.5	0.5	0.5	0.5	0.5	1	PAYEL BANERJEE	DM17D32	91 23rd May
1.5	1	1.5	1	0.5	1	1	1	PAVAN AGARWAL	DM17D31	90 23rd May
	2	11	1	1	1	1	1	PARAS KHANDELWAL	DM17D30	89 23rd May
	2.5	1	1.5	1	2.5	0.5	2	PALLAB DAS	DM17A35	88 23rd May
	1	1	1	1	1.5	1	2	PABITRA BACKHI	DM17A34	
	0.5	0.5	0.5	1	0.5	0.5	0.5	NITESH AGARWAL	DM17835	86 23rd May
	1.5	2	1.5	1	2	1.5	2	NISHANT KUMAR SINGH	DM17C31	85 23rd May
	, щ	2	1.5	2	2	2	2	NISHA KUMARI	DM17D29	
	0.0		3	0	U	u	3.5	NILESH KUMAR SINHA	CIVITINO	CO COLO IVIOY

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16/ 24th May	TOO ZACH INIAA	166 34th May							159 24th May	158 24th May	157 23rd May	156 23rd May	155 23rd May	154 23rd May	153 23rd May	152 23rd May	151 23rd May	150 23rd May	149 23rd May	148 23rd May	17 23rd May	146 23rd May	145 23rd May	144 23rd May	143 23rd May	142 23rd May	140 Zard May	Apply Dicz Cor	130 Dard May	225d May	23rd May	23rd May	23rd May	23rd May	23rd May	23rd May	23rd May	23rd May	23rd May		23rd May	23rd May
DMIT/EZZ			_	DM17C39	DM17827	MBA 17 G15	DM17E48	MBA17H08	DM17D57	DM17D16	MBA17H53	DM17A62	DM17C62	MBA17G51	DM17A61	DM17059	DM17A59	DM17A57	DM17F57	DM17C49	DM17C51	MBA17H50	MBA17G42	DM17B59	DM17F60	DM17456	MRA17H49	DM17ESA	DM17ASS	DM17057	DM17F59	DM17055	DM 17 B57	DM17A54	DM17856	DM17A50	MBA17G40	DM17E53	DM17E52	MBA17G39	DM17D49	DM17A48
KANINA DANG	DUVATU MUSCONNA	BHAVVA KAIISHAI	SAKSHI BATHI	RAJESH KUMAR	LUCKY KOTECHA	BIJAN MOULIK	SHIBSHANKAR DAS	CHETNA SOOD	SUVADEEP CHATTERJEE	VIMAL KUMAR SAVALIYA	YASHPAL SINGH PAICRO	VISHAKHA SINGH	VINAY KUMAR	VIKRAM PANCHARIYA	VAIBHAV SHRIMALI	UTKARSHA MEHTA	TUSHAR SONI	TARUN ROY	TANUSAGAR	TANAY PORWAL	SHWETA RAGHUWANSHI	SUVOJIT DAS	SUVAM GUHA	SUSHMITA BISWAS	SURVA PRATAP SINGH SHEKHAWAT	SURVA KARNWAL	SURENDRA KUMAR UPADHYAY	SUBAI SINGH I ATWAI	SUBAL BATHI	CHRADEED SARKAR	STIPRIYA SINGH	SUPRIYA BASU	SUBHAM IAISWAL	SUBHAM AGARWAL	SOUMYARKA DE	SOMNATH GHOSH	SOMASREE DOLAI	SOMALI KUNDU	SIDDHARTHA GHOSE	SIDDHARTH DUTTA	SIDDHANT BHANDARI	SHUBHAM SAINI
- Sunanana	2	2.5	2.5	1	1	2.5	2	1.5	1.5	1.5	1.5	1	1	. 1	-	1	2.5	G.	2	1.5	2.5	0.5	. 3	3	1.5	w	ω	ω.	1.5	2	2.5	3.5	2.5	1	2	1	2.5	1	2	1	1	7
u l	ω	2.5	2.5	0.5	1	2.5	2	2	, -	C.T	0.0	2 1	2 2	, <sub>1</sub>	1.5	0.5	2	7	2.5	2	2.5	0.5	4	3	0.5	w	1.5	w	2	1,5	w	3	2.5	0.5	1	14	2	1.5	1	-	0.5	,
, u	3.5	.3	ω	1	1.5	3	2.5	1.5	7 2	J -	4 1-		) <u>-</u>	1.5	7 7	0.0	2	3	2	2	w	1	4	w	0.5	ω	2.5	3	2.5	2.5	2.5	3.5	2	1	2	1.5	ω	2	2	2	1	
ω.	3.5	w	3	0.5	0.5	u	, c	7	J 1	2 -	1.0	0 1	4 -	0.0	0 1	0.0	1.5	1 1	J (4	, h	2.5	0.5	w	w	0.5	2.5	2	w	1.5	2.5	3	w	w	0.5	2	1	2.5	2.5	1.5	344	1	-
2.5	3	w	w	1	1	2.5	2.5	1 1	2 1	2	-	1.0	15	1.0	1 1	0.0	7 7	2 1	7 /	C.1	2.5	1	ω	w	0.5	w	6 2	2.5	2.5	2	2.5	3.5	2	0.5	2	1	2.5	1.5	2.5	2	0.5	-
2.5	2.5	2.5	w	-	1.5	2.5	2.0	2.5	15	15	1	15	15	1	15	1 0.0	2.0	4 11	3 4	0.0	0 2	0.5	3	w	0.5	2.5	2	2,5	1.5	2.5	2.5	w	1.5	0.5	2	1	2	1	2	2	1	-
3	2.5	2	u	2	2.5	200	0	2 1	3 1	2	1	15	2	4	1	2.5	2.0	100	J. U	2 0	2.5	0.5	4 1		1	w	2	. ω	2	2	2	w	w	-	2	-	2	1.5	2	2	T.5	4 7
1.5	2	2	2	1	7			2.7	25	-	1.5	0.5	1.5	1	15	0.5	1	3 5	2 1	2 2	2 5	1 1	. 3	2	2.5	ω	2	w	2.5	2	w	u	u	7	2 4	7	2.5	1.5	1	2.5	2 2	,
29.5	26	27	32.5	14.5	14.5	26	27	275	22	20	14.5	12	17.5	111	13.5	20	13	215	24	375	17	14.5	54	32	11.5	32	20	27	21	24	29	33.5	27.5	11	22	14.5	23	14.5	07	19.5	C.11	44.4
C	0	0	8	, 0	, ,	2 0	B (	2	0	0	D	0	0	D	D	0	0	2	0	2	0	0 0	0 0	0 0	0	0.	0	C	0	0	0	8	0	0	0	, ,	0	0	0	0	0	,

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### Communication and Soft Skills Cell

Sem I Communication assessment-Batch 2017-Date - 25/07/2017

Language assessments were conducted at the beginning of Sem I for 477 students of batch 2017-19 to determine students' competencies and understanding of language and communication skills and guage the progress. On the basis of the scores and designated level, TNA was done and a road map has been proposed for both PGDM and MBA students For Sem I.

Verbal assessment - 30 marks

Parameters assessed for Verbal assessment:

- Non verbal
- Pronunciation + MTI
- Rate of speech + Intonation
- Grammar
- Cohesion & Fluency
- Vocabulary
- Comprehension

### Assessment flow:

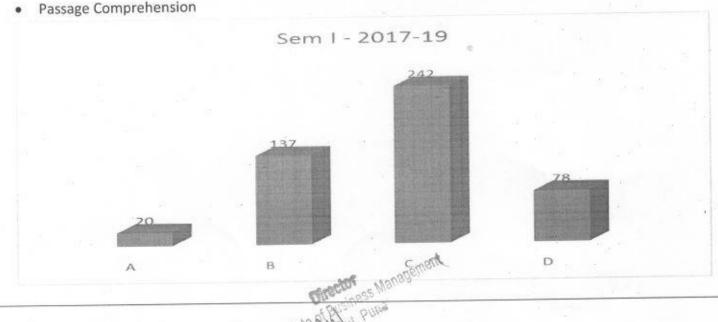
- Personal Interview 3 mins
- Extempore 3 mins
- Picture Comprehension 4 mins

Written assessment - 20 marks

Time - 30 minutes

### Assessment flow:

- Email Writing



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**Grading Levels** 

A - 44+ Advanced / Proficient

B - 33-43 Good

C - 22 - 31 Average

D - 21-1 Elementary

### **Proposed Course of sessions**

- \* Language Enhancement ( Work book )
- To cultivate and upgrade their ability to understand a passage and to produce it in their own words.
- Increase their vocabulary
- Phrases, Idioms, Action words
- \* Individual Presentation
- Improved confidence
- Advanced presentation skills
- Language improvement
- Content Structure
- \* GD / PI
- To understand the concept + importance + do's and dont
- Mock / FAQ for PI and content on GD
- \* Managerial Skills
- Soft skills of the corporate world
- \* Extra sessions
- Extra sessions for students who are in level D

### Annexure Attached:

Comm Scores - 2017-19 - BOP, Sem I & Sem II

### Comprising:

- Scores for each parameter
- Detailed feedback
- Total ( Verbal & Written )



Comm scores 2017-19 - BOP, Sem (entrod)

**HOD Communication** 

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### Communication and Soft Skills Cell

Sem II Communication assessment-Batch 2017-Date - 2/02/2018

Language assessments were conducted at the beginning of Sem II for 474 students of batch 2017-19 to determine students' competencies and understanding of language and communication skills and guage the progress. On the basis of the scores and designated level, TNA was done and a road map has been proposed for both PGDM and MBA students For Sem II.

Verbal assessment - 30 marks

Parameters assessed for Verbal assessment:

- Non verbal
- Pronunciation + MTI
- Rate of speech + Intonation
- Grammar
- Cohesion & Fluency
- Vocabulary
- Comprehension
- Grooming

### Assessment flow:

- Personal Interview 2 mins
- WIP experience 3 mins
- Video Comprehension 5 mins

Written assessment - 20 marks

Time - 30 minutes

Assessment flow:

- Email Writing
- Verbal Reasoning

Sem II - 2017- 19

225

205

A

B

C

D

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### **Grading Levels**

A - 44+ Advanced / Proficient

B - 33-43 Good

C - 22 - 31 Average

D - 21-1 Elementary

### **Proposed Course of sessions**

### \* Language Work book

- To cultivate and upgrade their ability to understand a passage and to produce it in their own words.
- Increase their vocabulary
- Refine their language
- Develop email etiquette ( Valuable during placements )
- Improve their verbal reasoning skills ( a part of apti, crucial during placements )
- \* Group & Individual Presentation ( Weekly topics mentioned in the course plan )

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- Expand team dynamics
- Increase overall content / awareness / knowledge
- Improved verbal & non verbal skills

### \* Language Lab

- Language & pronunciation improvement
- Enhanced Listening Skills

### \* GD / PI

- To understand the concept + importance + do's and dont
- Mock / FAQ for PI and content on GD

### \* Extra sessions

- Extra sessions for students who are in level D

### Annexure Attached:

Comm Scores - 2017-19 - BOP, Sem I & Sem II

### Comprising:

- Scores for each parameter
- Detailed feedback
- Total ( Verbal & Written )



Comm scores 2017-19 - BOP, Sem

**HOD Communication** 



APPROVED BY AICTE, MINISTRY OF HRD, GOVT. OF INDIA, AFFILIATED TO UNIVERSITY OF PUNE

Notice/Academic/2017-19

Date: 012/09/2017

# NOTICE Language Lab

Dear Students,

This is to inform all the students of Batch 2017 - 2019 PGDM & MBA that Language Lab Session will be held on 27th September 2017 in Auditorium.

Here are some of the ways language labs can aid the learning process:-

- They give shy and self-conscious students a chance to practice their English in privacy.
- Students are more likely to pay attention when working with a program that's communicating directly to them.
- The learning content can be adjusted to suit each student's individual needs.
- Students' listening and speaking skills can be tested more efficiently.

Session Details as Follows: -

Faculty Name

:- Ms. Fatema Abbas (HOD Communication)

Timing

:- 04:00pm To 06:00pm

Coordinated by

:- Mr. David Hangsing (Batch Incharge)

Director

PUNE INSTITUTE OF BUSINESS MANAGEMENT

Cune Institute of Bosiness Management





Proficiency in a language is built over time through the process of cognitive learning and interactive practice. Listening, speaking, reading and writing are the key skills in language acquisition and learning. Language primarily develops from listening and speaking. The language lab is a platform where comprehensive and interactive digital content catering to the listening and speaking skills, is put to use in a stimulating lab environment. The importance of this course are listed below:

- The distinctive program pedagogy includes rich training support for the learner as well as a trainer.
- The role of an instructor in a language skill enhancement class is critical the methodology adopted hence is a perfect blend of Instructor Led Training ILT and Computer Based Training CBT.
- Keeping the importance of a teacher in mind the language lab sessions ensure a
  teacher-learner interaction in the class. The human touch and the wealth of
  knowledge and experience that a teacher brings into the classroom combine with
  the rich content of the language lab software to provide an effective learning
  experience for the learner.
- The structured approach takes the language learning through an organized process of gradual learning.
- This is term insurance a stress free environment with high quality digital content that supplements the academic syllabus.
- The software allows learners a private environment for self-paced practice.

Each student can create their individual ID and password to access the Language Lab tool to take the lessons and appear for the Computer Based Tests. The license of this program has to be renewed every year for every new batch.







# Communication and Soft Skills Cell

Date: 16/02/2016

### NOTICE

### LANGUAGE LAB

For the first time in the history of PIBM, we have come up with a tool called, 'Language Lab' starting this year with the batch of 2015-2017 for students falling under level C and D. The classes will be held for practicing English language and enhancing communication skills through this framework. It is mandatory for all the students of level C and level D to attend these classes. Sessions will be decided by the Department of Academics, to know your slot kindly refer to the timetable for section wise sessions will be plotted.

The language lab is a dedicated space for learning foreign language (English), which is structured through two levels, each level is packed with intense interactive training, through rich audio-visual content alternating between ILT i.e Instructor Led Training and CBT sessions i.e Computer Based Test. These levels, respectively meet the language skill benchmarks set by the CEFR (Common European Framework of Reference for Languages) for Elementary and Intermediate levels of language.

Details of the Language Lab:

Venue:

IT Lab (2<sup>nd</sup> Floor)

Levels:

Elementary Level

Intermediate Level

Pune Insti

Days: Twice a week for each section

For further details please feel free to contact Communication department or the Academics department.

Business Management

HOD - Communication

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### Communication and Soft Skills Cell

Date: 10/02/2017

### NOTICE

### LANGUAGE LAB

For the students who need an extra support, we have come up with a tool called, the 'Language Lab' for the batch of 2016-18 the classes will be held for practicing English language and enhancing communication skills through this Lab. It is mandatory for all the students of level C and level D to attend these classes. Sessions will be plotted section wise by the academics, request you to kindly refer to the timetable to know your slot.

The language lab is a very useful tool structured in two levels, each level is packed with intense interactive training, through rich audio-visual content alternating between ILT i.e Instructor Led Training and CBT sessions i.e Computer Based Test. These levels, respectively meet the language skill benchmarks set by the CEFR (Common European Framework of Reference for Languages) for Elementary and Intermediate levels of language.

Details of the Language Lab:

Venue:

IT Lab (2<sup>nd</sup> Floor)

Levels:

Elementary Level

Intermediate Level

Days: Twice a week for each section

For further details please feel free to contact Communication department or the Academics department.

**HOD** - Communication

H. Nongmung Samuel
Batch In Charge

Pune Institute of Busiess Management Pirangut, Pune





# Communication and Soft Skills Cell

23/04/2018

# Language Lab - Outcomes of conducting the classes

The Language Lab classes were organized for the Sem-2 students which started from 05-02-18 and ended on 14-04-2018. The program was structured keeping in mind the needs of level C & level D students. A huge number of 150 students successfully completed the Language Lab program. By the end of the classes the students were able to improve in the following areas:

- They worked on their Soft Skills which helped them to be prepared for Campus Interviews. This includes:
  - Resume Writing
  - Email Etiquette
  - Personal Appearance and Hygiene
  - Group Discussions
  - Interview Skills
  - Writing Skills
  - Communication Skills
  - Telephone Etiquette
- They learnt how to create a balance between how to speak and what to say by developing better communication skills and grammatical accuracy.
- They worked on the Integrated Functional Grammar Basic vocabulary and structures required for participating in day to day communication.
- Hence they gradually upgraded their English language skills through a structured programme.

Thus, these classes helped the students to improve their Listening, speaking, reading and writing skills which are the key skills in language acquisition and learning. The outcome of this training program can be gaged during their communication assessment at the end of semester 2 and beginning of semester 3.

**HOD-Communication** 

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# Communication and Soft Skills Cell

10/05/2017

# Language Lab – Outcomes of conducting the classes

The Language Lab classes were organized for the Sem-2 students which started from 20-02-17 and ended on 29-04-2017. The classes were held keeping in mind the needs of level C & level D students. 96 students successfully completed the Language Lab program. Improvement in the students by the end of classes were as follows:

- They worked on their soft skills which helped them to be prepared for Campus Interviews. This included:
  - Resume Writing
  - Email Etiquette
  - Personal Appearance and Hygiene
  - Group Discussions
  - Interview Skills
  - Writing Skills
  - Communication Skills
  - Telephone Etiquette
- They improved their speaking skills and developed better communication skills and grammar.
- They studied the Integrated Functional Grammar Basic vocabulary and language required for participating in day to day communication.
- Hence they meticulously upgraded their English language skills through a structured programme.

Thus, Key skills required for language learning were imparted to the students and these skills helped them in many ways. The outcome of this training program was determined during their communication assessment at the end of semester 2 and beginning of semester 3. The results were positive for many students.

HOD-Communication

Picangut, Pune





# Communication and Soft Skills Cell

09/05/2016

# Language Lab – Outcomes of conducting the classes

The Language Lab classes were organized for the Sem-2 students which commenced from 22-02-16 and ended on 30-04-2016. The classes were held with respect the requirements of level C & level D students. 63 students successfully completed the Language Lab program. Improvement in the students by the end of classes were as follows:

- They worked on their soft skills which geared them towards interview preparations.
   This included:
  - Resume Writing
  - Email Etiquette
  - Personal Appearance and Hygiene
  - Group Discussions
  - Interview Skills
  - Writing Skills
  - Communication Skills
  - Telephone Etiquette
  - Students' speaking skills were developed with addition to better communication skills and grammar.
  - They learnt the Integrated Functional Grammar Basic vocabulary and gained language skills needed for participating in day to day communication.
  - Hence they improved their English language skills through a structured programme.

Thus, Key skills required for language learning were given to the students and these skills prepared them for real world communication. The results were adjudged during their communication assessment at the end of semester 2 and beginning of semester 3. The results were positive for many students.

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### Communication and Soft Skills Cell

Date: 02/02/2018

### NOTICE

### LANGUAGE LAB

This is to inform all the students of the batch 2017-19 that classes will be held for practicing English language and enhancing communication skills through Language Lab. It is mandatory for all the students of level C and level D to attend these classes. Section wise sessions will be plotted by the academics, kindly refer to the timetable to know your slot.

The language lab is structured through two levels, each level is packed with intense interactive training, through rich audio-visual content alternating between ILT i.e Instructor Led Training and CBT sessions i.e Computer Based Test. These levels, respectively meet the language skill benchmarks set by the CEFR (Common European Framework of Reference for Languages) for Elementary and Intermediate levels of language.

Details of the Language Lab:

Venue:

IT Lab (2<sup>nd</sup> Floor)

Levels:

- Elementary Level
- Intermediate Level

Days: Twice a week for each section

For further details please feel free to contact Communication department or the Academics department.

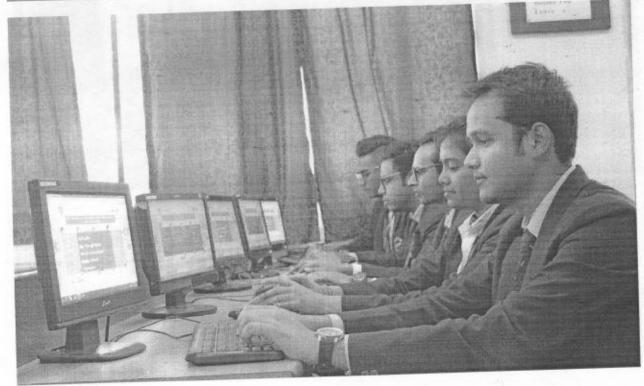
HOD - Communication

Batch In Charge

Pirector
Business Management
Pirangut, Pune

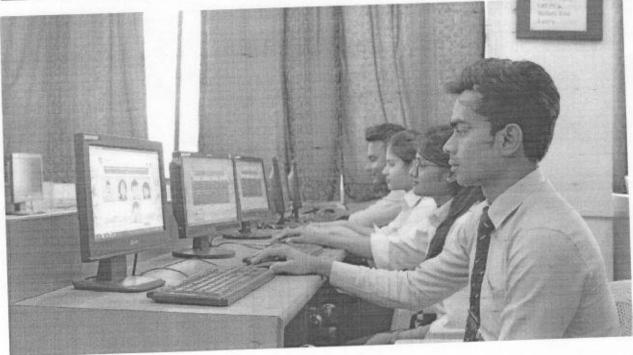
Language Lab Photos





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Notice/Academic/2017-19

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Date: 02/07/2017

# IMPORTANT NOTICE BRIDGE COURSE

Dear Students.

This is to inform all the students of Batch 2017 - 2019 PGDM & MBA that **Bridge** Course will be starting from 03<sup>rd</sup> December 2018 To 12<sup>th</sup> January 2019.

The objectives of bridge course are -

- 1. Revision of basics to make their subject foundation strong
- Bridging the gap between what company expects and where student stand at present.
- 3. Placements of the students

This is a mail to set certain ground rules and guidelines for bridge course -

- First, remember that Bridge course is to help all of you to revise your basics and build your foundation so that this helps you in your final placements.
- 100% attendance in all subjects is required including communication, aptitude, current affairs and domain classes.
- 3. Reporting to campus on time as mentioned in the time table and no bunking of class for whatsoever reason.
- 4. 100% adherence in assignment submission, pre-reading and post-reading

Take this opportunity to clear all your subject doubts and to introspect yourself and build your confidence.

Pune Institute of Business Management

Pirangut, Pupe

Director

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Pune Institute of Assess Management

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Notice/Academic/2013-15

Date: 10/08/2013

# IMPORTANT NOTICE REGARDING YOGA CLASSE'S

Dear Students,

This is to inform all the students of Batch 2013 – 2015 (SEM-I) PGDM & MBA that Yoga and Meditation Classes is scheduled from 12<sup>th</sup> August 2013.

Session Details as Follows: -

Trainer Name :- Ms. Nidhi Haran-Yoga Trainer

Venue

:- Auditorium

Timing

:- 07:30am To 08:15am

Coordinated

:- Mr. Samir Mondal & Mr. Datta Jadhav

Dress Code for all the students will be Sportswear.

Attendance is mandatory for all students.

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Director

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Notice/Academic/2018-20

Date: 02/07/2017

# IMPORTANT NOTICE REGARDING MEDITATION SESSION

### Dear Students,

This is to inform all the students of Batch 2018 - 2020 (SEM-I) PGDM & MBA that Meditation Classes is scheduled on 18th June 2018 To 20th June 2018.

### Session Details as Follows: -

Trainer Name :- Mr. Prem Apte - Heart fullness Institute

Venue

:- Auditorium

Timing

:- 09:15am To 10:30am

Coordinated :- Ms. Poornima Sehrawat

Attendance is mandatory for all students.

Director PUNE INSTITUTE OF BUSINESS MANAGEMENT

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Notice/Academic/2017-19

Date: 04/09/2017

# NOTICE Personal Counseling

Dear Students,

This is to inform all the students of Batch 2017 - 2019 PGDM & MBA that Personal Counseling facility will be available in campus, every Wednesday between 3:00 PM - 6:00 PM in CR 402.

What to Expect from a Personal Counselor -

- Discussion and resolution of issues pertaining to personal and professional adjustment
- Discussion and resolution of emotional and mental disturbances
- Therapeutic consultation

### Counselors available for consultation-

- 1. Mr. Amaresh Nath
- 2. Ms. Prarthana Sharma
- Faculty mediator Dr. Sanjeev Kulkarni

All counseling sessions must be with pre-appointment and approval by respective batch in-charge.

By Order of

Director

PUNE INSTITUTE OF BUSINESS MANAGEMENT

Pune Instruction Dusiness Management Prangut, Pune



28th August 2015

This is to notify that the students whose names are mentioned below will have their extra classes tomorrow i.e. 29th August. Check the notice board for the schedule.

Pre-readings required for the subject will be mentioned in the scheduled. It is a must to come prepared with the pre-reading.

Sr. No.	FC Roll No.	Student's Name	Couse
1	P15FC238	Durgesh Kumar	MBA-II
2	P15FC239	Harmendra Singh Rathore	PGDM-III
3	P15FC241	Anamika Jalan	MBA-II
4	P15FC242	Hitendra Rathore	PGDM-III
5	P15FC243	Kumar Gaurav	PGDM-II
6	P15FC244	Ankit Kumar Gunjan	PGDM-I
7	P15FC245	Aditi	MBA-II
8	P15FC246	Rustam Khan	MBA-II
9	P15FC247	Jaiprakash	MBA-I
10	P15FC248	Chetan Gupta	MBA-II
11	P15FC249	Shyamkrishna	MBA-II
12	P15FC250	Sachin Bhatia	MBA-II
13	P15FC251	Sachin Prachand	PGDM-I
14	P15FC252	Abdul Qadir	PGDM-II
15	P15FC253	Saket Agarwal	PGDM-II
16	P15FC254	Gunjan Kumar	PGDM-I
17	P15FC255	Kamalika Dutta	PGDM-II

Attendance is compulsory.

Regards,

David Hangsing

Batch-in-Charge

Pune Institute of Business Management



11th September 2015

This is to notify that the students whose names are mentioned below will have their extra classes today i.e. 11<sup>th</sup> September at 6.15pm at Room CR 102.

# GROUP 3 APTITUDE EXTRA CLASS

Sr.	Student's Name	Sr. No.	Student's Name
1	Aamir Ali	16	Mayuri Salve
	Aaroh Bajpai	17	Neha Sinha
2	Anmoy Samanta	18	Nishant Lakra
3	Ashok Kumar Mahato	19	Pankaj Ghume
4	Ashwani Kumar Mandal	20	Ravi Teja Mamidi
5	Atul Kumar Bhadani	21	Ruchika Chouhan
7	Avinash Rao Rathaur	22	Saranga Nayan Borah
	Ayesha Mondal	23	Seenu Khare
8	Bablu Mallick	24	Soumyajit Khamaru
9	Binay Kumar	25	Subhash Kumar Patel
10	Harsh Agarwal	26	Suprotim Bakhuli
11	Jitender Kumar	27	Swarnali Saha
12	Keshav kumar sharma	28	Wasim Hossain
13	Kundan Kumar Shaw	29	Ritesh Kumar Singh
15	Leena Dutta	30	Hitendra Rathore Shashikant Kumar Singh





11th September 2015

This is to notify that the students whose names are mentioned below will have their extra classes today i.e. 11<sup>th</sup> September at 6.15pm at Room CR 102.

# GROUP 3 APTITUDE EXTRA CLASS

Sr. No.	Student's Name	Sr. No.	Student's Name
1	Abhishek Kumar	16	Prabhanshu Nilesh Martin
2	Abhishek Sharma	17	Pratik Narayan Dutta
3	Aditi Shaw	18	Prince Vishwakarma
4	Akhilesh Singh	19	Priyanka Bhattacharjee
	Akshay Gupta	20	Rajashri Bharadwaj
5	Ankit Ray	21	Rajdeep Chakraborty
7	Arif Hussain	22	Ranit Sen
	Debashis Ghosh	23	Sandipan Mitra
8	Gaurav Patil	24	Subha Mondal
9	Kim Kabir Wakram	25	Suraj Routh
10	Mehul Kumar	26	Swarnava Roy
11	Nikita Tiwari	27	Tarun Sharma
12	Nilesh Jaiswal	28	Deep Bose
13	Pankaj Kumar Ray	29	Deep Shekhar
14	Parul Joshi	30	Prabhanshu Nilesh Martin

Attendance is compulsory.

Regards,

David Hangsing

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David

Batch-in-Charge

**Pune Institute of Business Management** 

Management

Office of Business Management

Pune Institute of Business Management

Pirangul Pune

Pirangul Pune



10th September 2015

This is to notify that the students whose names are mentioned below will have their extra classes today i.e. 10<sup>th</sup> September at 6.15pm at Room CR 102.

# GROUP 2 APTITUDE EXTRA CLASS

Sr.	Student's Name	Sr. No.	Student's Name
1	Abhibadan Ganguly	16	Prachi Dohliya
2	Anjum Hussain	17	Rahul Samaddar
3	Ashish Vishwakarma	18 .	Rajib Saha
4	Bohit Pandey	19	Riju Dalui
5	Deepak Mishra	20	Sanant Sangram Behera
6	Devender Singh	21	Sayan Ghosh
7	Jeet Mukharjee	22	Shantanu Kumar
8	Kamini Pal	23	Surendra Mourya
9	Kannan Kutty	24	Suresh Negi
10	L Sital Singha	25	Vivek Dixit
11	Madhusudan Tyagi	26	Vivek Shahi
12	Modugu Raju	27	Yogesh Tripathi
13	Mohit Kumar	28	Sujeet Kumar Singh
14	Monisha Pattnaik	29	Abdul Qadir
15	Naveen	30	Kumar Gaurav





10th September 2015

This is to notify that the students whose names are mentioned below will have their extra classes today i.e. 10<sup>th</sup> September at 6.15pm at Room CR 102.

# GROUP 2 APTITUDE EXTRA CLASS

Sr. No.	Student's Name	Sr. No.	Student's Name
1	Aditya Yaspal Bhatia	11	Pradeep Yadav
2	Ashish Raju Thomas	12	Prashant Soni
3	Ayan Mukherjee	13	Shreshth Kumar
4	Biswamit Dey	15	SK Abdul Sagir
5	Bristi Saha	16	Somak Basu
6	Dipu Kumar Bharadwaj	17	Yash Saini
7	Hemant Panwar	18	Yash Vikram Rai
8	Manoj Mukherjee	19	Zhota Nienu
9	Md Hasan Mujtaba	20	Imran Ahmed
10	Muni Handa	21	Gunjan kumar  Ankit Kumar Gunjan
		22	0.01

Attendance is compulsory.

Regards,

David Hangsing

Batch-in-Charge

**Pune Institute of Business Management** 

Pune Institute of Eurangui, Pune



1st October 2015

This is to notify that the students whose names are mentioned below will have their extra classes today i.e. 1st October at 8.00pm at Room CR 102.

### BUSINESS FINANCE EXTRA HOURS

Sr. No.	Student's Name	Sr. No.
1	Bohit Pandey	PGDM 2
2	Deepak Mishra	PGDM 2
3	Devendar Singh	PGDM 2
4	Hanzala Imran	PGDM 2
5	Mayuri Salve	PGDM 3
6	Pankaj Kumar Ray	PGDM 4
7	Ranit Sen	PGDM 4
8	Sandipan Mitra	PGDM 4
9	Sattwick Ghosh	PGDM 4
10	Gurpreet Singh	MBA 1

Attendance is compulsory. Absentees would not be allowed to sit in the next class of Business Finance.

Regards,

David Hangsing

Batch-in-Charge

Pune Institute of Business Management





1st October 2015

This is to notify with respect to Business Finance subject and class that all students should bring their own calculator and stationery. Students without calculator and stationery will not be allowed to sit in the class.

The defaulter students will not be allowed to sit in the subsequent Business Finance classes unless they clear a viva/ MCQ test which will be conducted based on the day's teaching.

H. Nangmunasang

Regards,

David Hangsing

Batch-in-Charge

**Pune Institute of Business Management** 

Pune Institute of Business Management Pirangut, Pune



10th September 2015

This is to notify that the students whose names are mentioned below will have their extra classes today i.e. 10th September at 6.15pm at Room CR 102.

### **GROUP 2 APTITUDE EXTRA CLASS**

Sr. No.	Student's Name	Sr. No.	Student's Name
1	Aditya Yaspal Bhatia	11	Pradeep Yadav
2	Ashish Raju Thomas	12	Prashant Soni
3	Ayan Mukherjee	13	Shreshth Kumar
4	Biswamit Dey	15	SK Abdul Sagir
5	Bristi Saha	16	Somak Basu
6	Dipu Kumar Bharadwaj	17	Yash Saini
7	Hemant Panwar	18	Yash Vikram Rai
8	Manoj Mukherjee	19	Zhota Nienu
9	Md Hasan Mujtaba	20	Imran Ahmed
10	Muni Handa	21	Gunjan kumar
	TOTAL STREET	22	Ankit Kumar Gunjan

Attendance is compulsory.

Regards, 4. Naugmy David David Hangsing

Batch-in-Charge

Pune Institute of Business Management **Pune Institute of Business Management**